

Del Ray Artisans' Cookbook Fundraiser

Call for Cookbook Recipes and Artwork | Due September 5, 2016

Del Ray Artisans (DRA) is preparing a cookbook to sell during the holiday season and thereafter. Help raise funds for DRA by sending us your recipes for that hearty soup, the cocktail that inspires you to paint, your mother in law's signature hors d'oeuvres—*which you've improved*—or the pie you brought to the DRA member meeting. Recipes are being sought for these categories: Beverages; Appetizers and Snacks; Sauces, Soups, and Stews; Entrees; Side Dishes; and Desserts. (Category Titles are subject to change)

We are also soliciting digital images of members' artwork to put on the cookbook's divider pages

(New) Cookbook Coordinator: Lesley Hall

Recipe and Artwork Entries

- All entries must be emailed no later than **Sunday, September 5, at 11pm**. Send digital submissions to Cookbook@DelRayArtisans.org.
- There is no entry fee for submitting recipes or artwork for the cookbook.
- Accepted artwork and recipes will appear in a cookbook offered for sale as a fundraiser for Del Ray Artisans. From these sales, 100 percent of the profits will go to Del Ray Artisans, a 501(3)(c) nonprofit organization.
- You may submit recipe(s) or artwork, or both types of entries, as you wish.
- You must fill in the appropriate fields in the entry form for each entry you submit.

Recipe Entry Details:

- Each person may submit up to five (5) recipes.
- Each recipe must be in an electronic format that can be copied and pasted into a document (e.g., text in an email message or a Word or WordPerfect document attached to an email message). **We cannot accept scans or photos of handwritten recipes.**
- For each recipe, note the following: Recipe Title, List of Ingredients, Directions, and Serving Size/Number of Servings. Also note your name as it should appear in the cookbook and which suggested category the recipe belongs to: Beverages; Appetizers and Snacks; Sauces, Soups, and Stews; Entrees; Side Dishes; or Desserts. (*Categories Titles are subject to change*)
- Your recipe(s) may or may not be included in the cookbook based on the coordinators' selection of recipes for balance in the collection.

Artwork Entry Details:

- Each person may submit up to three (3) pieces of digitally reproduced artwork attached to an email message.
- The cookbook will use artwork on the "divider pages" marking the cookbook sections. The coordinators will accept only digital images that can be reproduced for this purpose; no physical pieces of art are required.
- Digital artwork should be of a high enough quality to print well on a page approximately 8.5" tall by 5.5" wide.
- Your artwork may or may not be included in the cookbook based on the coordinators' selection of artwork for the divider pages. If your artwork is selected, it may be cropped to fit the space available in the cookbook.

Accepted Artist Requirements:

- By entering your recipe(s) and/or artwork, you grant Del Ray Artisans the right to print your recipe(s) and/or artwork free of charge. Your artwork will be credited to you, using information provided by you on the entry form.
- All proceeds from the sale of this Cookbook will go to Del Ray Artisans
- Permission to use recipes in this fundraiser is automatically granted by the artist as a requisite for entering.
- Permission to use photographs of any work for publicity purposes is automatically granted by the artist as a requisite for entering.
- Print out and keep a copy of both sides of this form for your records.



Del Ray Artisans gallery
Nicholas A. Colasanto Center
2704 Mount Vernon Avenue
Alexandria, VA 22301-1124
www.TheDelRayArtisans.org
703.838.4827

Thursdays: Noon – 6 pm
First Thursdays: Noon – 9 pm
Fridays: Noon – 9 pm
Saturdays: Noon – 9 pm
Sundays: Noon – 6 pm

Supported in part by:



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Entry Form for Cookbook Recipes and Artwork | Due September 5, 2016

Artist Name: _____

Address: _____

Phone(s): _____

Email: _____

List recipe(s) entries below:

	TITLE	RECIPE CREDIT ("Recipe from...")	FILE NAME
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____

In a separate document (Word document, TXT or RTF file), type each recipe and include this information:

- Recipe Title
- List of Ingredients
- Directions
- Serving Size/Number of Servings
- Suggested Cookbook Category (Beverages; Appetizers and Snacks; Sauces, Soups, and Stews; Entrees; Side Dishes; or Desserts).

List artwork entries below:

	TITLE	ARTWORK CREDIT ("Artwork by...")	FILE NAME
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

Entries must be submitted as follows:

1. Complete this Entry Form (either use the Word document format or print/scan the PDF);
2. Compose a new email and include the subject line "COOKBOOK ENTRY";
3. Attach the completed Entry Form, recipe file(s), and photo(s) of artwork;
4. And send the email to Cookbook@DelRayArtisans.org

I agree to abide by the policies and regulations set forth in this Call for Cookbook Recipes and Artwork, and I hereby release Del Ray Artisans, the Officers, the Board of Directors, and the City of Alexandria from any responsibility or personal liability to me from any damage, claims or loss in connection with this fundraiser. I understand 100% of the profits from cookbook sales will go to Del Ray Artisans, a 501(3)(c) nonprofit organization.

Signed _____ Date _____



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